

1. Export Data on Data Entry Software.

HMDA Data Entry Software Front Page
For 2014 Data

Transmittal

- ◆ Add
- ◆ Update
- ◆ Delete

Reports

- ◆ Error Report
- ◆ Data Listing Report
- ◆ Institution Register Summary
- ◆ Submission Status

LAR
(Loan / Application Register)

- ◆ Add
- ◆ Update
- ◆ Delete

Data Utilities

- ◆ Batch Edit
- ◆ Import
- ◆ **Submit or Export**

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a current valid OMB number.

OMB Numbers
FRS 7100-0247
OCC 1557-0159
FDIC 3064-0046
HUD 2502-0539
CFPB 3170-0008

- ◆ Submission Window
- ◆ Help
- ◆ Exit

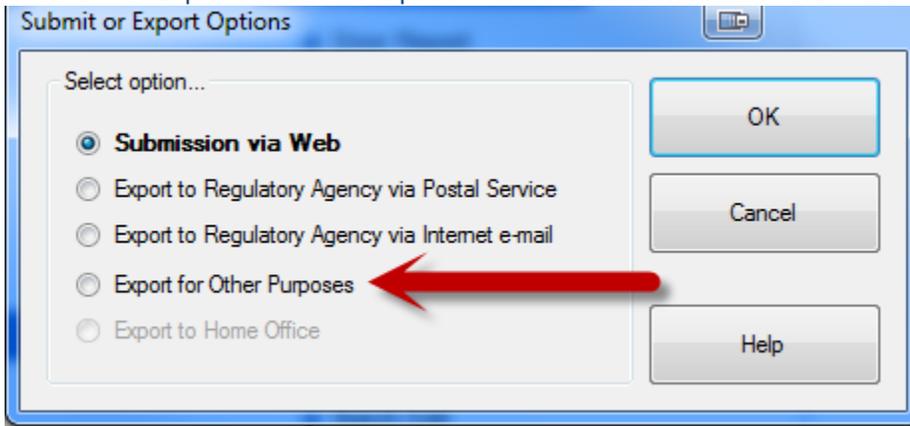
Select "Continue."

Submission Checklist

1. You must run a Batch Edit and correct all validity errors in order to submit a validity-free submission. Failure to submit a validity-free submission may result in the rejection of your submission file.
2. Select 'Submission via Web' to use the most efficient method of submitting HMDA data. See the Help documentation for more details.

Run Batch Edit... **Continue...**

Choose the "Export for Other Purposes" Radial Button and Press "OK."



The screenshot shows a dialog box titled "Submit or Export Options". It contains a "Select option..." section with five radio buttons. The first option, "Submission via Web", is selected. A red arrow points to the fourth option, "Export for Other Purposes". To the right of the options are three buttons: "OK", "Cancel", and "Help".

Select option...

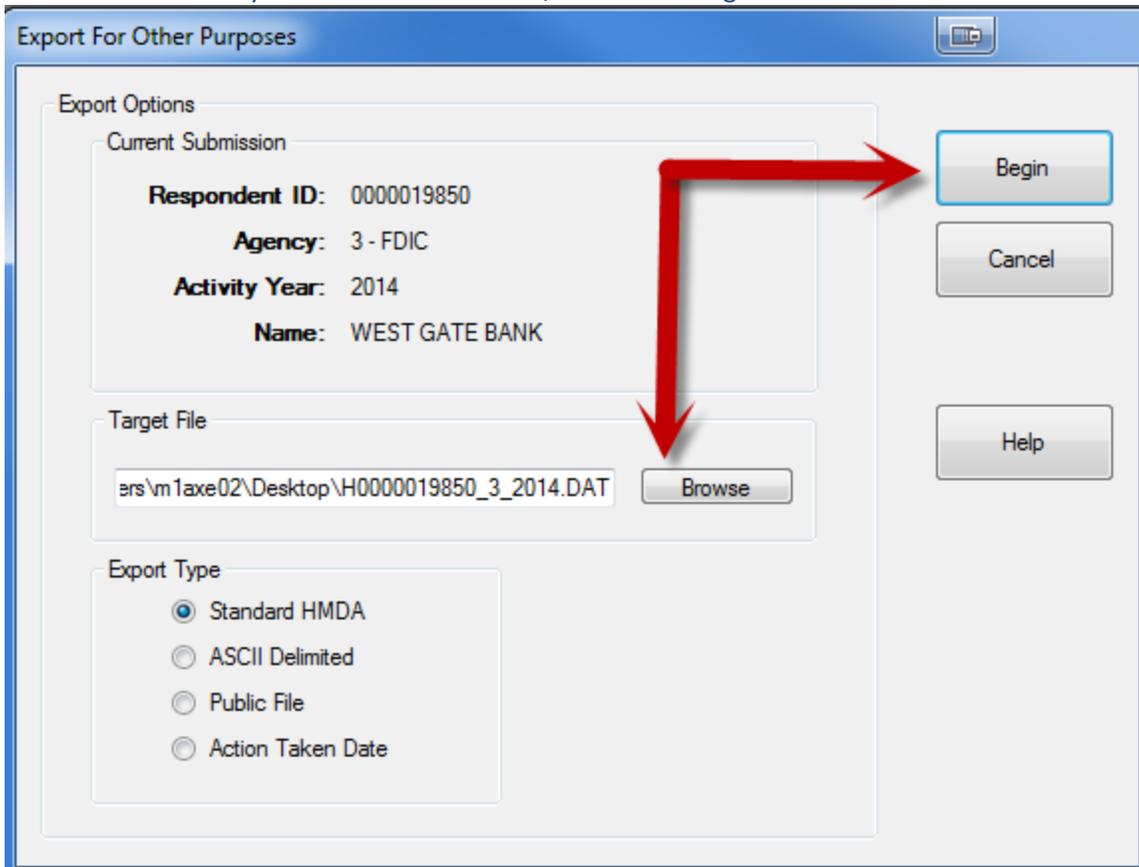
- Submission via Web
- Export to Regulatory Agency via Postal Service
- Export to Regulatory Agency via Internet e-mail
- Export for Other Purposes
- Export to Home Office

OK

Cancel

Help

Save onto wherever you'd like to save the file, then Click "Begin."



The screenshot shows a dialog box titled "Export For Other Purposes". It contains several sections: "Export Options" with a "Current Submission" box showing Respondent ID: 0000019850, Agency: 3 - FDIC, Activity Year: 2014, and Name: WEST GATE BANK; a "Target File" section with a text box containing the path "ers\m1axe02\Desktop\H0000019850_3_2014.DAT" and a "Browse" button; and an "Export Type" section with four radio buttons: "Standard HMDA" (selected), "ASCII Delimited", "Public File", and "Action Taken Date". To the right of the dialog are three buttons: "Begin", "Cancel", and "Help". A red arrow points from the "Begin" button down to the "Browse" button.

Export Options

Current Submission

Respondent ID: 0000019850

Agency: 3 - FDIC

Activity Year: 2014

Name: WEST GATE BANK

Target File

ers\m1axe02\Desktop\H0000019850_3_2014.DAT

Browse

Export Type

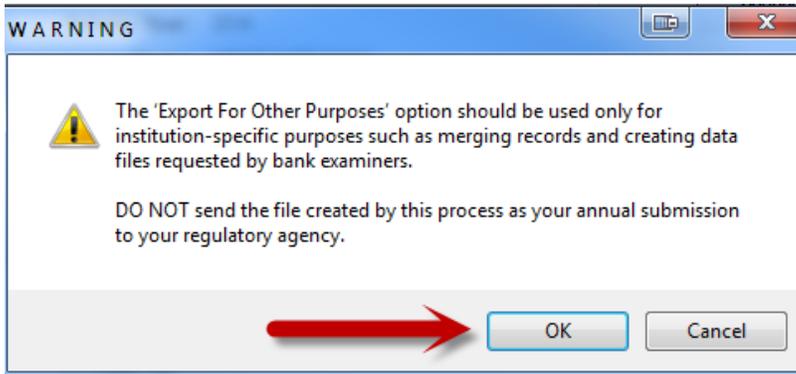
- Standard HMDA
- ASCII Delimited
- Public File
- Action Taken Date

Begin

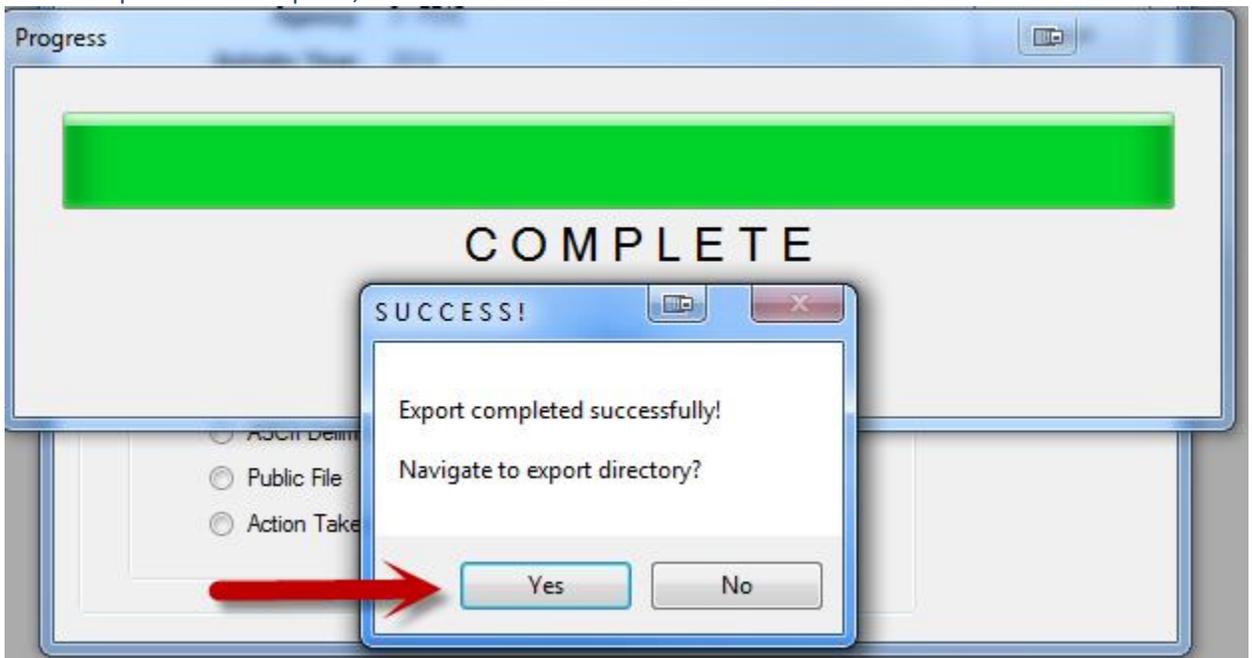
Cancel

Help

Press "OK."

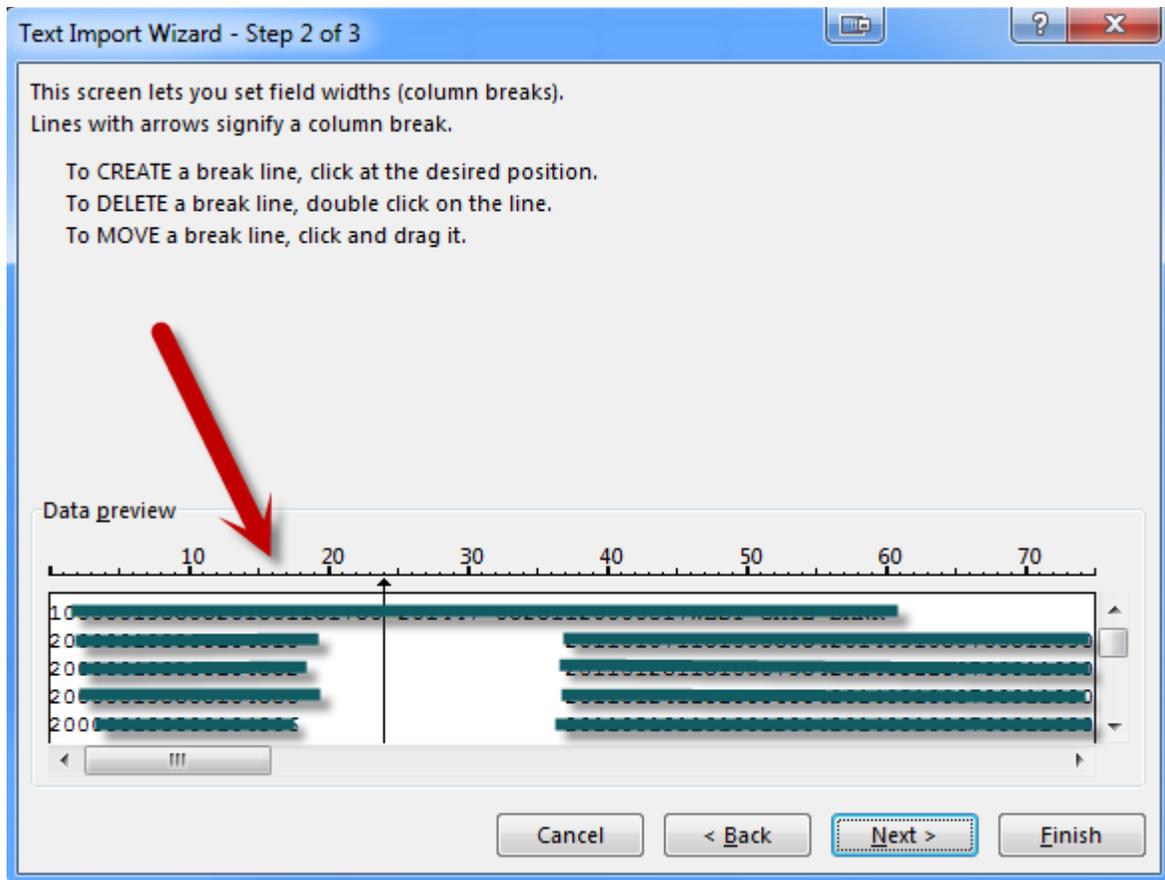


Once the process is complete, select "Yes."



This will then take you to where the file is saved. This is good for when you are now ready to Open Excel, and want to know the pathname of where to obtain the file.

2. At this time, go to the following site to find out the character lengths of the .DAT File.
 - a. <http://www.ffiec.gov/hmda/pdf/spec2015.pdf>
 - b. The character lengths can be found on page 8.
3. Open Excel
4. Go to "File" and select "Open from Computer- Select Documents and now you have the Window with files visible open, this is where you can select the .DAT file to open" if you are using Windows 2013 Excel. Otherwise, please consult with your IT department and find out how to prompt the open window to populate in Excel.



7. Once you select, "Finish" your data will come out separated.