



JENNIFER J. MILLER
County Administrator

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August 12, 2019

Dear _____,

We are contacting you because on August 6, 2019, a serious data security incident occurred involving some of your personal identifying information. The data security breach was an inadvertent unauthorized disclosure of personal identifying information by a Human Resources Department employee to a third party via email of 824 Charleston County employees and elected officials. The information breach contained names, dates of birth, social security numbers, gender, salaries, hire dates, whether eligible or not eligible for retiree healthcare, and whether employees are active or inactive. No other personal identifying or confidential information (i.e., bank account numbers) were released.

We are notifying you so you can take action along with our efforts to minimize or eliminate potential harm. Because this is a serious incident, we strongly encourage you to take preventive measures now to help prevent and detect any misuse of your information. We have notified law enforcement and we have advised the three major U.S. credit reporting agencies about this incident. However, we have not provided the U.S. credit reporting agencies with any of your personal identifying information.

As a precautionary measure, Charleston County will offer one year of free credit monitoring. Your personal activation code is [REDACTED]. The code expiration date is 10-31-2019. We recommend you closely monitor your financial accounts and, if you see any unauthorized activity, promptly contact your financial institution. We also suggest you file a report with the Federal Trade Commission (FTC) online at www.ftccomplaintassistant.gov.

You may also wish to obtain a free credit report from each of the three U.S. credit reporting agencies (Equifax, Experian and TransUnion) by logging onto www.annualcreditreport.com. Even if you do not find any suspicious activity on your initial credit reports, the FTC recommends that you check your credit reports periodically.

If you have further questions or concerns, you may contact the Human Resources Department at 843-958-4715.

Sincerely,

Jennifer J. Miller
Charleston County Administrator