



# South Carolina

DEPARTMENT OF CONSUMER AFFAIRS

PO Box 5757 | Columbia, SC 29250 | (800) 922-1594 | [www.consumer.sc.gov](http://www.consumer.sc.gov)

## PRESENTATION REQUEST FORM

Our staff is available to present to you and your communities, association or club about various consumer topics. We will do our best to accomodate your request, but the date will not be guaranteed until we contact you to confirm.

**When filling out this document, make sure to “Save As” on your computer and then attach to an email.**

**Presentation Type:**  In Person  Webinar

**Presentation Information:**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Location Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

Date(s): \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Estimated number of attendees: \_\_\_\_\_

**Topic:** Most topics need a minimum 30-45 minutes each to present; please choose only 1-2 topics. If you’d like to hear more, let us know and we can set up multiple presentations.

- Identity Theft / Scams
- Financial Literacy
- Credit Reports / Repair
- Debt Collection
- Landlord / Tenant Act
- Consumer Protections / Law
- Other (please explain):

**What does SCDCA need to bring?: (Please check any that apply)**

- Projector
- Screen
- Computer

Additional: \_\_\_\_\_

**Is this presentation open to the general public?**  Yes  No

**If so, will you permit SCDCA to advertise this presentation to the general public?**  Yes  No

Why do we ask? Because we want your event to be as well attended as possible! If you check “No,” we will still come speak to your group.

**Please submit your request to:**

SC Department of Consumer Affairs | c/o Public Information Division | [scdca@scconsumer.gov](mailto:scdca@scconsumer.gov)